POSITION STATEMENT

Title:	Manager, Technology, Architecture and Security	Position no:	7034
Level:	IBA Level 6 ($112,952 - $125,399)	Last updated:	Nov 2020
Location:	Canberra	Term:	Ongoing
Program:	Business Services		
Section:	Information Technology		

Context:

Indigenous Business Australia, partners and invests with Aboriginal and Torres Strait Islander people who want to own their future. We go further than provide money; we invest in people, places and ideas that are ready. We help make them real. We're deeply invested in the financial success and economic independence of Indigenous Australians. It's why we exist.

We provide a range of services for Indigenous Australians to create wealth and accumulate assets, take up investment opportunities, create business enterprises that provide additional employment opportunities, and to purchase homes. We achieve these outcomes by applying a commercial focus, and by building mutually respectful and productive partnerships with Indigenous Australians, government, non-government and private sector organisations.

Our staff are invested, informed, responsive, respected and connected.

The Information Technology section is responsible for the ongoing operations of IBA's ICT services, including strategy and innovation, delivery and management of Cloud, infrastructure and network services and end user services. We have a strong commitment to customer service and are committed to continuously improving IBA's customers' online experience, ensure the IT systems, applications and infrastructure are secure and fit for purpose and to provide all staff with a suite of tools to deliver products and services more efficiently.

Role:

The Manager, Technology, Architecture and Security role reports to the Chief Information Officer.

The role is responsible for overseeing IBA's architecture governance and management, security, risk and compliance and business continuity across IBA's ICT environment. The key focus for the role is ensuring consistent and secure enterprise solutions are delivered across IBA and ongoing research and identification of key enhancements and opportunities that focus on uplifting IBA's ICT capability, driving innovation, collaboration and automation.

Duties:

- Maintain and communicate IBA's overarching technologies, solutions and architecture, constantly researching and identifying technology trends across the IT sector and other Government agencies which align with IBA's future direction.
- Contribute to the development and implementation of the ICT strategy, Roadmap and Architecture
- As the IT Security Advisor, profile the organisation's risk level and communicate risks and recommendations to inform senior management on the security of the agency's ICT

systems. This also includes liaison with outsourced service providers and the coordination of IBA responses to ensure security incidents are managed appropriately.

- Engage with business regarding IBA's approach to cyber security including the development, implementation and maintenance of IBA's plans and policies (SRMP, SSP and SOPs).
- Approach cyber as a business risk and lead development and maintenance of cybersecurity risk registers in collaboration with organisational Governance, Risk and Compliance management teams to build cyber resilience across IBA.
- Research, analyse and recommend technical approaches and systems based on IBA's business requirements
- Ensure IBA's disaster recovery and business continuity plan is reviewed and maintained to prevent, plan for and respond to system catastrophes or cyber incidents.
- Participate in the Demand Management process to assess operational requirements, problems and opportunities, seeking effective business solutions through the use of Enterprise ICT tools, automation or improvements in changed processes
- Identify improvement opportunities within IBA for the management of information and cyber security risks
- Participate in audit activities including responding to audit questions and the implementation of remediation activities based on audit recommendations
- Other duties as required.

Required capabilities:

Knowledge and Experience

- Minimum of 5 years' experience working in the IT industry with relevant technical experience to carry out the duties required of the role
- Strong knowledge of contemporary ICT practices including ITIL v4
- An understanding of security risks, preventative controls and security operation processes including experience applying relevant cyber security frameworks and policies to government ICT systems.
- Awareness of technology trends including experience in or exposure with working in a multi cloud environment

Skills and attributes
- Strong communication skills and the ability to foster positive relationships with technical and non-technical colleagues.
- Technical and commercial acumen with analytical and problem-solving skills.
- Experience using recognised Architecture Frameworks such as TOGAF, AUSDAF (highly desirable)
- Ability to lead, mentor and develop a small team
- an understanding of the issues affecting Aboriginal and Torres Strait Islander peoples and IBA's role in working with our customers and partners to achieve positive economic and social outcomes.

Prerequisite requirements
- Relevant tertiary qualifications and certifications to support your experience are desirable.
- The successful applicant must hold or be willing to undergo a security clearance to the level of Baseline as a condition of employment.
- To satisfy character requirements applicants must undergo a police records check.

Reference documentation:	**www.iba.gov.au**
	• About Us – Our Values
	• About Us – Working at IBA
	• About Us – News and Publications – Annual Reports
Further enquiries:	Michael Rose, 02 6110 2710 or email: Michael.Rose@iba.gov.au
Applications:	email to ibarecruitment@iba.gov.au or mail to: IBA Recruitment, PO Box 650, Fyshwick ACT 2609 • Application Coversheet • Resume • Maximum 800 words detailing how your experience and skills meet the required capabilities of the role Please note that applications not accompanied by the Application Coversheet available from our website or sent directly to the enquiry officer will not be accepted.
Closing date:	15 March 2021